STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT OF

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 161 ENGLISH, INDIANA

January 1, 2004 to December 31, 2004

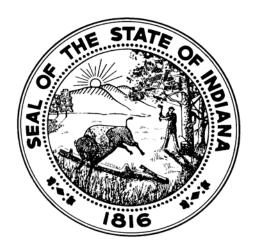


TABLE OF CONTENTS

<u>Description</u>	Page
Officials	2
Independent Accountant's Report	3
Schedule of Collections and Distributions.	4
Notes to Schedule of Collections and Distributions	5
Statistical Information	6
Exit Conference	7

OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Chairman, Bureau of Motor Vehicles Commission	Gerald Coleman Mary DePrez Joel Silverman	01-06-02 to 02-29-04 03-01-04 to 01-09-05 01-10-05 to 01-11-09
Branch Manager	Tamara J. Johanningsmeier Christy R. Voyles (Interim) Christy R. Voyles	01-01-04 to 08-08-04 08-09-04 to 12-11-04 12-12-04 to 12-31-05



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2765

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE STATE BUREAU OF MOTOR VEHICLES COMMISSION

We have examined the Schedule of Collections and Distributions of the State Bureau of Motor Vehicles Commission License Branch Number 161 (Branch) for the period of January 1, 2004 to December 31, 2004. The Branch's management is responsible for the schedule. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the Schedule of Collections and Distributions and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedule referred to above presents fairly, in all material respects, the cash transactions of the Branch for the year ended December 31, 2004, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

November 3, 2005

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 161 ENGLISH, INDIANA SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS January 1, 2004 to December 31, 2004

		Amount
Collections:		
Registrations	\$	990,393
Titles		251,498
Drivers licenses		38,992
Watercraft		49,733
Miscellaneous	_	177
Total	\$	1,330,793
Distributions:		
State fees	\$	625,069
County tax	·	566,756
Commission fees		138,968
Total	\$	1,330,793

The accompanying notes are an integral part of the schedule.

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 161 ENGLISH, INDIANA NOTES TO SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS

Note 1. Introduction

The Motor Vehicles Commission was created to manage the motor vehicle license branches. The Bureau of Motor Vehicles is a separate state agency which provides support services to the Commission controlled license branches. The license branches collect fees which fund the Motor Vehicles Commission. The license branches collect and forward county taxes (excise tax, wheel tax, and surtax) and state fees. The Commission has one contractual branch that is administered by an individual contractor according to Bureau policies. The Commission has developed a mobile license branch to serve the need of CDL license issuance and other special needs as they arise.

Note 2. Collections and Distributions

Each branch collects fees and taxes when vehicle and watercraft registrations, titles, and drivers licenses are sold. Fees are uniform throughout the state.

The total daily collections are deposited to a single bank account. From this account the collections are distributed to separate bank accounts which are not controlled by the license branch and belong to the state, county and Bureau of Motor Vehicles Commission.

Note 3. Banking System

The Bureau of Motor Vehicles Commission has entered into an agreement with Bank One for a cash concentration system. The system utilizes a series of individual noninterest bearing accounts (clearing accounts) from which all fees and taxes are transferred.

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 161

ENGLISH, INDIANA STATISTICAL INFORMATION

January 1, 2004 to December 31, 2004

Vehicle registrations: 5,644 Motorcycle 213 RV (housecar) 159 Light truck 4,219 Other truck 159 Farm truck 184 Tractor 14 Trailer 1,583 Semitrailer 62 School and church bus 38 Other bus 7 Other 7 Total vehicle registrations 12,289 Drivers licenses and permits: 1748 Drivers licenses/learners permits 1,748 CDL licenses/CDL permits 163 Placards 253 Other 830 Total drivers licenses and permits 2,994 Titles: Vehicles 3,607 Watercraft 106 Total titles 3,713 Total watercraft registrations 881	<u>Transactions Processed</u>	Quantity
Passenger 5,644 Motorcycle 213 RV (housecar) 159 Light truck 4,219 Other truck 159 Farm truck 184 Tractor 14 Trailer 1,583 Semitrailer 62 School and church bus 38 Other bus 7 Other 7 Total vehicle registrations 12,289 Drivers licenses and permits: 1,748 Drivers licenses/learners permits 1,748 CDL licenses/CDL permits 163 Placards 253 Other 830 Total drivers licenses and permits 2,994 Titles: Vehicles 3,607 Watercraft 106 Total titles 3,713		
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Other bus Other 7 Other Total vehicle registrations 12,289 Drivers licenses and permits: 1,748 Drivers licenses/learners permits 1,748 CDL licenses/CDL permits 163 Placards 253 Other 830 Total drivers licenses and permits 2,994 Titles: Vehicles Vehicles 3,607 Watercraft 106 Total titles 3,713	Semitrailer	62
Other 7 Total vehicle registrations 12,289 Drivers licenses and permits:	School and church bus	38
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Drivers licenses/learners permits 1,748 CDL licenses/CDL permits 163 Placards 253 Other 830 Total drivers licenses and permits 2,994 Titles: Vehicles Vehicles 3,607 Watercraft 106 Total titles 3,713	•	
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	Total titles	3 713
Total watercraft registrations 881	. 5.00. 0.000	
i otal watercraft registrations 881	Total water and the nictoria	204
	i otal watercraft registrations	881

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 161 ENGLISH, INDIANA EXIT CONFERENCE

The contents of this report were discussed on November 3, 2005, with Christy R. Voyles, Branch Manager. Our examination disclosed no material items that warrant comment at this time.